

**BOARD OF CODE ENFORCEMENT  
VONNEGUT CONFERENCE ROOM  
INDIANAPOLIS-MARION COUNTY, INDIANA**

**JANUARY 24, 2013**

**ATTENDANCE:**

The following Board of Code Enforcement members were present:

Rick Powers, Presiding Officer  
Anthony Bridgeman

Susan Blair  
Lisa Jeff

The following members were absent:

Tony Pearson

The following staff members were present:

Kate Johnson	Deputy Director
Joseph W. Smith	Assistant Corporation Counsel
Tonya Hilliard	Secretary to the Board of Code Enforcement

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**INTRODUCTIONS:**

Mr. Rick Powers called the meeting to order at 3:00 p.m.

**ADOPTION OF MINUTES:**

The Board of Code Enforcement approved the business meeting minutes of November 12, 2012 with a correction to the motion for Resolution 2012-C10-068, since Mr. Bridgeman was not present at the meeting. Motion by Ms. Blair. Seconded by Ms. Jeff. Motion carried.

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**Department of Code Enforcement 2012 Year in Review**

Mr. Al Ensley, Communications Director, presented an overview of the department's accomplishments for 2012. Mr. Ensley referred to the inclusion of a special events ordinance regarding customized land use regulations for events, business licenses for tobacco specialty bars, tow companies and non-consensual tows. He also highlighted the Super Bowl and the high weeds and grass program, and the Richmond Hill incident, a few of the many topics covered for 2012.

Mr. Bridgeman asked about the legal cases.

Ms. Settles explained the legal case process including violations and standard operation procedures for the Department of Code Enforcement. Ms. Settles also introduced herself to the board members.

Ms. Johnson described the pilot program of Citizens Energy Group for sewer permitting functions.

The board members asked several questions

There were no questions or comments from the public.

### **BUSINESS POLICY AND RESOLUTIONS:**

#### **2013-C10-001            Contracts for Boarding according to the Unsafe Building Program:**

Authorizes the Director of DCE to enter into contracts with vendors to provide the boarding of unsafe buildings for the Unsafe Building Program through January 31, 2014. The vendors are New Age Development General Contracting LLC, Warren Consulting Management, and Deluxe Kleen LLC.

Financial Obligation: \$325,000.00

Funding Source: Department of Code Enforcement

Mr. Patrick O'Connor, Contract Manager introduced himself, and he explained that the program would be in effect for twelve months.

The board members asked several questions, including why the boarding could not include artwork.

Ms. Settles explained that the boards were painted standard colors to match the houses.

There were no questions or comments from the public.

MOTION: Ms. Bridgeman moved to adopt Resolution 2013-C10-001. Seconded by Ms. Blair. Motion carried.

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Further introductions of new Department of Code Enforcement staff were made regarding Ms. Kristin Settle, Program Manager Nuisance Abatement, Mr. Patrick O'Connor, Contract Manager, Ms. Erin Fordyce, Legal Case Assistant, Mr. Rodney Conatser, Nuisance Abatement Analyst, and Mr. Joseph Smith, Assistant Corporation Counsel.

### **ADJOURNMENT:**

Mr. Powers asked the board members if there was any further business to come before the Board of Code Enforcement and that the next board meeting convenes on February 28, 2013.

It was taken by consensus of the Board of Code Enforcement that the meeting adjourn at 3:40 p.m.

Respectfully submitted,

Tonya Hilliard  
Board Secretary